

## Scrutiny Standing Panel Agenda



### **Planning Services Scrutiny Standing Panel Thursday, 11th February, 2010**

**Place:** Committee Room 1, Civic Offices, High Street, Epping

**Time:** 7.30 pm

**Democratic Services Officer:** Mark Jenkins - Office of the Chief Executive  
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**Members:**

Councillors Mrs L Wagland (Chairman), K Chana (Vice-Chairman), A Boyce, M Colling, Mrs A Cooper, R Frankel, Mrs A Haigh, J Hart, Mrs C Pond, W Pryor, Mrs P Richardson and H Ulkun

A BRIEFING FOR THE CHAIRMAN OF THE PANEL WILL BE HELD AT  
7.00 PM PRIOR TO THE MEETING

**1. APOLOGIES FOR ABSENCE**

**2. SUBSTITUTE MEMBERS**

(Assistant to the Chief Executive). To report the appointment of any substitute members for the meeting.

**3. DECLARATIONS OF INTEREST**

(Assistant to the Chief Executive). To declare interests in any items of the agenda.

In considering whether to declare a personal or a prejudicial interest under the Code of Conduct, Overview and Scrutiny members are asked to pay particular attention to paragraph 11 of the Code in addition to the more familiar requirements.

This requires the declaration of a personal and prejudicial interest in any matter before an Overview and Scrutiny Committee which relates to a decision of or action by another Committee or Sub-Committee of the Council, a Joint Committee or Joint Sub-Committee in which the Council is involved and of which the Councillor is also a member.

Paragraph 11 does not refer to Cabinet decisions or attendance at an Overview and Scrutiny meeting purely for the purpose of answering questions or providing information on such a matter.

**4. NOTES FROM THE LAST MEETING (Pages 3 - 8)**

To agree the notes of the last meeting held on 5 January 2010 (attached).

**5. TERMS OF REFERENCE (Pages 9 - 14)**

The Terms of Reference are attached with an amended version.

**6. WORK PROGRAMME (Pages 15 - 18)**

The Work Programme is attached.

**7. ACTION POINTS FROM MEETINGS OF DEVELOPMENT CONTROL CHAIRMEN AND VICE CHAIRMEN IN FEBRUARY & OCTOBER 2009 (Pages 19 - 22)**

(Director of Planning and Economic Development). To consider the attached report.

**8. OFFICER DELEGATION (Pages 23 - 30)**

(Director of Planning and Economic Development). To consider the attached report.

**9. BEST VALUE REVIEW**

(Director of Planning and Economic Development). Report to follow.

**10. IMPROVEMENT PLAN (Pages 31 - 38)**

(Director of Planning and Economic Development). To note the attached Improvement Plan.

**11. ANY OTHER BUSINESS**

**12. DATES OF FUTURE MEETINGS**

The next programmed meeting of the Panel is on Tuesday 27 April 2010.